

Agenda: Wednesday November 22, 2017

	GOBLET AGM <i>Breakfast at Hotel</i>	<i>Hotel Location</i>
9:00-9:15am	Welcome & Logistics	Pedro Fernandes
9:15-10:30am	GOBLET AGM Matters <ul style="list-style-type: none"> • GOBLET constituency (roll call of members) <ul style="list-style-type: none"> ○ Members present, absent, proxy (compared to total members with voting rights (paid in 2017)) ○ Members & observers present without voting rights • Approval of minutes of last AGM • Matters arising & amendments to agenda • Financial Report • Discussion 	Terri Attwood Celia van Gelder
10:30-11:00am	<i>Coffee Break</i>	
11:00-12:30pm	GOBLET Committee Report <ul style="list-style-type: none"> • Summaries prepared & circulated prior to AGM <ul style="list-style-type: none"> ○ Executive Report & Summary of Committee Reports ○ Discussion of Reports and GOBLET • Revisit GOBLET Mission & Vision • Setting goals for 2018 	Terri & Chairs All
12:30-1:30pm	<i>Catered Lunch</i>	
1:30-3:00pm	GOBLET AGM 2018 <ul style="list-style-type: none"> • Venue, Possible Dates, Budget Proposal • Vote by GOBLET Members AOB	Proposers
4:00pm	<i>Adjourn</i>	
4:00-6:30pm	Free Time in Oeiras!	
6:30pm	<i>Dinner</i>	

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	GOBLET Working Meeting <i>Breakfast at Hotel</i>	<i>Hotel Location</i>
9:00-12:30pm	Session #1: Defining Standards for Training Materials	
9:00-10:30am	<ul style="list-style-type: none"> • GOBLET minimal requirements in describing training materials • Overview of Bioschemas and its importance • Hands-on: Specification activity for events 	Sonika Niall All
10:30-11:00am	<i>Coffee Break</i>	
11:00-12:30pm	<ul style="list-style-type: none"> • Hands-on: Specification activity for training materials • Discussion: How to ensure GOBLET is compliant 	All
12:30-1:30pm	<i>Catered Lunch</i>	
1:30-5:30pm	Session #2: Draft Publication on Bioschemas Activity	
1:30-3:00pm	<ul style="list-style-type: none"> • Hands-on session to draft a publication on Bioschemas activity 	All
3:00-3:30pm	<i>Coffee Break</i>	
3:30-5:30pm	<ul style="list-style-type: none"> • Continued hands-on 	All
6:30pm	<i>Dinner</i>	

Agenda: Friday November 24, 2017

	GOBLET Working Meeting <i>Breakfast at Hotel</i>	<i>Hotel Location</i>
9:00-12:30pm	Session #3: Currency and Advancement in Trainer Skills	
9:00-10:30am	<ul style="list-style-type: none">• Review of best practices for trainers in the classroom• Upskilling: GitHub Hands-on	Sarah & Gabry Ann
10:30-11:00am	<i>Coffee Break</i>	
11:00-12:00pm	<ul style="list-style-type: none">• Upskilling: Docker Hands-on	TBC
12:00-12:30pm	Action Plan for upcoming year Closing & Wrap-up	Executive Pedro Fernandes
12:30-1:30pm	<i>Catered Lunch & Departure</i>	

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