The meeting commenced with a roll-call of members present or represented by proxy, as follows:

**Present:**
- Terri Attwood: EMBnet
- Christine Orengo: ISCB
- Christian Schönbach: APBioNet
- Segun Fatumo: ASBCB
- Celia van Gelder: NBIC, NL
- Cath Brooksbank: EMBL-EBI, UK
- Patricia Palagi: SIB, CH
- Pedro Fernandes: IGC, PT
- Annette McGrath: ABN, AU
- Vicky Schneider: TGAC, UK
- Manuel Corpas: Itico, UK
- Dan Maclean: TSL, UK
- Juliette Hayer: SGBC, SE
- Eija Korpelainen: CSC, FI
- Angela Davies: Nowgen, UK
- Aidan Budd: Individual Member, DE

**Represented by proxy:**
- Pascale Gaudet: ISB (proxy EMBnet)
- Michelle Brazas: Bioinformatics.ca (proxy SIB)
- Sarah Blackford: SEB (proxy EMBnet)
- Judit Kumithini: CPGR, ZA (proxy SGBC)
- Chris Ponting: CGAT, UK (proxy TGAC)
- Susanna Sansone: BioSharing, UK (proxy TGAC)
- Gert Vriend: CMBI, NL (proxy NBIC)

**Observers:**
- Rafael Jimenez: Itico, UK
- Allesandro Cestaro: Fondazione Edmund Mach (FEM), IT
- Claudio Donati: Fondazione Edmund Mach (FEM), IT
- Francis Rowland: EMBL-EBI, UK
- Darren Hughes: WT, UK
- Rebecca Twells: WT, UK

Of the 26 organisations that signed the MoU, 21 had officially joined as bronze, silver or gold members; two (SeqAhead, BTN) weren’t able to join, as they have no funding mechanism to do so (and GOBLET is, anyway, the logical evolution of the BTN); two (EdGe, SoIBio) had indicated their membership fee level only after the election process had begun, so weren’t eligible to vote in this meeting; BITS had said that they’d give an indication of their fee level after their Board meeting in November, so also weren’t eligible to vote in this meeting; and CMBI had paid directly, without having signed the MoU. *All 22 eligible organisational members were hence present or represented at the meeting, which was therefore quorate; one individual member (Aidan Budd) also attended.*
The Global Organisation for Bioinformatics Learning, Education & Training

The principal business goals of this 2013 AGM were: i) to provide an update on work carried out since the ‘Kick-Off’ and Berlin meetings, including a financial update and reports from four task-force (TF) champions, ii) to announce the election results, and iii) to begin defining GOBLET’s immediate priorities in the context of the global training landscape, and to explore how GOBLET could and should begin reaching out to the rest of the world.

Review of Actions from the Kick-Off & Berlin Meetings (Terri Attwood)
The meeting proper began with a review of Actions outstanding from the Kick-Off Meeting held in Amsterdam, 28 November 2012, and new Actions arising from the Interim Meeting held in Berlin, 19 July 2013. Almost all of the tasks were more or less complete or in progress: these included finalising and uploading the fee/benefit table to the website, finalising and implementing the nomination and voting processes on the website, invoicing all remaining MoU signatories, updating the website with speaker presentations, and writing and circulating the Berlin meeting report (details as per Table below).

<table>
<thead>
<tr>
<th>Responsible</th>
<th>Action</th>
<th>Status</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>All</td>
<td>Suggest better committee names</td>
<td>✔</td>
<td>Resolved in Berlin</td>
</tr>
<tr>
<td>Terri Attwood, EMBNet</td>
<td>Explore hosting a GOBLET workshop with SEB in 2014</td>
<td>✔</td>
<td>Ongoing (report to follow)</td>
</tr>
<tr>
<td>Cath Brooksbank, EMBL-EBI</td>
<td>Move ahead GOBLET article (for PLoS or other journal)</td>
<td>✗</td>
<td>Volunteers still needed</td>
</tr>
<tr>
<td>All</td>
<td>Look for possible admin assistant in your organisation who could support the Executive Board</td>
<td>✔ ✕</td>
<td>Barbara van Kampen (CMBI) will continue to help the Exec. No other suggestions received.</td>
</tr>
<tr>
<td>TSL, BITS, Nowgen, EdGe, BioSharing</td>
<td>Confirm fee level</td>
<td>✔ ✕</td>
<td>All had done so, bar one; BITS would know more following a Board Meeting in November</td>
</tr>
<tr>
<td>Acting Exec</td>
<td>Invoice accordingly</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Acting Exec &amp; Itico</td>
<td>Finalise &amp; upload fee/benefit table to website</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Acting Exec &amp; Itico</td>
<td>Finalise &amp; implement nomination/voting forms</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Acting Exec</td>
<td>Request slides from speakers &amp; upload to website</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Acting Exec</td>
<td>Draft meeting report &amp; circulate</td>
<td>✔</td>
<td></td>
</tr>
</tbody>
</table>

Two Actions were partly complete: regarding the first, as already mentioned, invoicing the final signatory to the MoU can only proceed following a Board Meeting of the BITS Executive, where the fee level will be discussed; regarding the second, we continue to benefit from Barbara van Kampen’s support, who has been on the Exec for the last year helping Celia van Gelder, the Treasurer, and will continue to help, as her time allows – we will need to revisit this issue once GOBLET is on more robust financial footing.

The only outstanding Action concerned drafting the GOBLET article, which is discussed later in this report.
Executive Update (Terri Attwood)

Having reviewed the Actions, Terri summarised progress on a range of other activities leading up to, and following, the Berlin meeting.

The original ‘B3CB’ meeting had been held in Sweden in June 2012, and much had been accomplished in just 18 months. Importantly, we have managed to convert a ‘nice idea’ into a practical reality, now with 22 paid-up members, a positive bank balance, and several more potential members waiting in the wings. We have also taken the first steps towards publicising GOBLET more widely, surveying training needs within our communities, and securing additional funds to hold further meetings.

Publicising GOBLET

Website

Place-holder Web pages had been put in place following the B3CB meeting (top panels, Figure 1), which had been replaced by a new-look website, but with essentially only ‘skeleton’ functionality visible externally (bottom left panel, Figure 1). Behind the scenes, the training portal was being actively developed, and this was made public shortly before the AGM (bottom right panel, Figure 1).

![Figure 1. Original place-holder Web pages (top panels); new website, with reduced functionality (bottom left panel); part of the newly released training portal, showing the registry of trainers, their topics of expertise, and their membership status (bottom right panel).](image)

Report/publication/poster

From the outset, to disseminate the formation and achievements of GOBLET more broadly, we aimed to write a paper for a prominent journal like *PLoS One*.
or *Nature Biotechnology*. Although a preliminary draft was put together, this was considered rather bland as an article backbone, and was hence simply published in the form of a report in *EMBnet Journal* 19(1). The Action to drive this project forward therefore still stands and needs to be picked up with some urgency.

**Action:** Cath to contact co-authors and move this forward.

A paper by Via *et al.* entitled ‘*Best Practices in Bioinformatics Training for Life Scientists*’ was accepted in *Briefings in Bioinformatics* in June. Although this wasn’t a GOBLET article *per se*, it nevertheless introduced GOBLET as the natural evolution of the Bioinformatics Training Network (BTN).

During the year, we also worked closely with the ISCB to create an education poster track for ISMB 2013. Twenty posters were accepted, including ours.

**Meetings Held, Attended & Planned**

Several meetings have been held jointly with GOBLET, as listed on the GOBLET events page depicted in Figure 2 below.

![GOBLET events page](http://www.mygoblet.org/about-us/goblet-events)

**Figure 2.** GOBLET events page highlighting meetings held since the inaugural B³CB meeting in Uppsala, June 2012; inset – group photo from the ISCB/GOBLET meeting in Berlin, July 2013.

These included the 1st *ELIXIR-UK/GOBLET Workshop*, 25-26 March 2013, hosted at TGAC, Norwich, UK, with funding from UK Research Councils, BBSRC, MRC and NERC (see press release); and the *Interim GOBLET meeting*, 19 July 2013, hosted by the ISCB at the Berlin Hilton.

We had also hoped to receive funding for a *bioinformatics strategy workshop*, 4-5 November 2013, again hosted at TGAC, as an ELIXIR 2nd wave Pilot Action. The
idea was that the workshop would bring together key ELIXIR, GOBLET, Software Carpentry, Software Sustainability and industry stakeholders, and provide an opportunity to start formulating a coherent training strategy for ELIXIR, to explore how this might fit within the global training landscape, and to start discussing appropriate ELIXIR-GOBLET interfaces. This workshop did go ahead as planned, but without ELIXIR funding; many GOBLET members participated, and thanks are due to TGAC for making the meeting possible.

In terms of meetings attended, Allegra Via presented GOBLET at the NextGenBug meeting held at the Roslin Institute, University of Edinburgh, UK, 10 June 2013; Vicky Schneider introduced GOBLET to participants of Materials and Workshops for Cyberinfrastructure Education in Biology at the National Socio-Environmental Synthesis Center (SESYNC), University of Maryland, USA, 7 July 2013; Terri Attwood presented a lightning talk on GOBLET to attendees of the Workshop for e-Infrastructure Trainers, at the Hartree Centre, Daresbury, UK, 14 August 2013; Terri also gave a GOBLET lightning talk at the Bioinformatics Training Strategy Workshop, TGAC, Norwich, UK, 4-5 November 2013; she also introduced GOBLET at the Society for Experimental Biology (SEB)'s Education & Public Affairs Section Meeting, at Charles Darwin House in London, 28 October 2013, as a prelude to discussing plans to hold a GOBLET workshop alongside SEB's 2014 AGM in Manchester UK, end June/beginning of July 2014.

The idea for the SEB-sponsored workshop was largely inspired by the results of the survey conducted by Sarah Blackford earlier this year. The survey attempted to ascertain biologists' perceived bioinformatics training needs, both in terms of the types of training required and the types of delivery preferred. We felt that a follow-up workshop would allow us to explore in a little more detail issues such as the best routes for meeting those needs, whether undergraduate and taught Master's programmes are delivering appropriate training, what should be on the bioinformatics curriculum, and how GOBLET might be able to help. The SEB has provided some funding to allow this workshop to go ahead, and hence the Exec will work closely with Sarah during the coming months to scope out the details.

**Action:** Exec to work with Sarah Blackford to create agenda for SEB workshop.

Regarding other meetings planned, we’d originally hoped to hold the 2013 GOBLET AGM in Toronto. However, Michelle Brazas’ initial application for funding to the Canadian Institutes for Health Research (CIHR) wasn’t successful; however, as the proposal scored just below the funding cut-off, Michelle resubmitted. Although we initially thought that this second application had also been declined, the requested funds have in fact been made available in full. The money is apparently good for one year (or more, with an extension granted), which would hence allow us, for example, to align a GOBLET meeting with Biocuration 2014 in Toronto, 6-9 April 2014, or to align it with another major bioinformatics conference, or to use the funds to hold the GOBLET AGM in Toronto next November.

**Action:** Exec to work with GOBLET membership to find best date for the CIHR-funded workshop, and to organise the meeting content accordingly.
One of the reviewer’s comments from the second CIHR proposal was that, before attempting to address global training needs, we should really work out in more detail what those needs are and produce a white paper. GOBLET is, of course, ideally placed to do this, given that it has access to such diverse, geographically dispersed communities via its international organisational members. We therefore discussed the possibility of getting those organisations that didn’t circulate the SEB survey at the beginning of the year to push this same survey out to their membership, ultimately collating the results in order to give a much broader (and, hopefully, publishable) picture of training needs across the globe. The following organisations signed up to be involved in this activity: BioSharing, APBioNet, TGAC, EMBnet, ABN, FEM, Nowgen, NBIC, SGBC and bioinformatics.ca.

**Action:** Exec to work with the above GOBLET members to re-run the SEB survey.

**Finances – why we pay fees**

Prior to the Treasurer’s report, the reasons for GOBLET’s current funding model were briefly re-visited. GOBLET operates on a subscription model in order to free us from exclusive reliance on grant income: a mixture of fees, donations (should we receive any), sponsorship and grants provides a mixed financial portfolio that has a greater degree of robustness and affords us greater flexibility during lean funding periods when grants cannot be guaranteed. During the kick-off meeting, we crudely estimated that we’d need ~€40k per annum to allow GOBLET to run efficiently, as per the Table below.

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Budget (£k)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Web portal</td>
<td>5</td>
</tr>
<tr>
<td>2 Future meetings</td>
<td>10</td>
</tr>
<tr>
<td>3 OA publications</td>
<td>5</td>
</tr>
<tr>
<td>4 Admin support</td>
<td>20</td>
</tr>
<tr>
<td>5 Auditor</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>40k</strong></td>
</tr>
</tbody>
</table>

Although we’re not there yet (a more complete financial picture follows in the Treasurer’s report), we’re doing pretty well; and we can still do, and have been doing, a lot with a lot less. Nevertheless, increased membership and additional grant income must clearly be future priorities.

Terri concluded the executive update with a reminder that, together, we have established the world’s 1st bioinformatics training organisation as a legal entity, something of which we should justly feel proud. Following the official financial report and task-force updates, a key objective of this meeting was therefore to build on these foundations and to facilitate that building work by eliciting GOBLET’s immediate priorities during the day’s group activities.

**Treasurer’s Report (Celia van Gelder, NBIC)**

During GOBLET’s first full year, we have welcomed 14 Gold, 8 Silver and 2 Bronze organisational members, and 3 individual members. For organisations joining late in 2013 (and after the election period), invoices will be sent out for 2014 membership.
As of 29 October 2013, income from membership fees was ~€17k; to date, outgoings have included €1.5k for creation of the GOBLET website and portal, and €1.5k towards organisation of the AGM at TGAC (which is approximately one third of the cost of the AGM, the remainder being paid by TGAC) – there are likely to be further outgoings following refunds of some travel expenses for Gold members). In addition, we also have ~€17.5k from the CIHR to support the GOBLET meeting in Toronto, although naturally these funds don't go into GOBLET's bank account.

Celia finished by thanking Barbara van Kampen for her help with the finances during the last year, and Rafael Jimenez for implementing the online payment system on the website.

**Task-force updates**

**PR & Outreach TF (Celia van Gelder)**

This TF is responsible for outreach to and engagement with GOBLET’s core stake-holder communities, to promote a sense of belonging amongst community members, in addition to traditional forms of PR, such as press releases, brochures, posters, etc.

Since the Berlin meeting, and in accordance with the goals set out by this TF during that meeting, its members had worked together to create a draft Communications Plan, which had been sent to the Exec in October 2013. The plan included a stakeholder analysis, a proposal for Twitter use (with recommendations for a hash-tag and account name), a related proposal for LinkedIn use, and proposed next steps for the new Chair.

Stakeholders were considered to include:

1. Educators/trainers from affiliated organisations
2. Trainers from organisations not (yet) affiliated to GOBLET
3. Signatories of the MoU
4. Individual GOBLET members
5. Students
6. Teachers in secondary education
7. Funding organisations
8. Additional minor stakeholders: life science researchers, patent examiners, patent attorneys, publishers, private training companies (e.g., OpenHelix), conference and event organisers, and so on.

The principal aim of identifying trainers from affiliated organisations as stakeholders was to begin community building, to keep them informed of, and to encourage them to contribute to, GOBLET’s initiatives, and to collect their input/feedback on GOBLET policies and activities. The main take-home message: “You are involved in GOBLET. We value your input and experience – share it!”

The main aim of identifying signatories of the MoU as stakeholders was to keep them informed about GOBLET’s progress, to encourage them to participate actively and constructively in GOBLET’s activities and committees, to show that it’s beneficial and worthwhile for their organisation to be a member of GOBLET,
and to demonstrate that their membership fee is well spent. The main take-home message: “Your organisation is a partner in GOBLET, and that is a good thing for you, your organisation, and bioinformatics training in general; you can be proud of this, and it will benefit you and GOBLET to tell others about GOBLET’s activities and evangelise about it; your membership fees are well spent!”

Of course, there is considerably more detail in the Plan itself, which Celia encouraged everyone to read and to provide feedback. Before closing, Celia made a plea to members on how to use the all@mygoblet.org email list: in particular, she urged that we not use it for announcing courses and jobs. To announce courses, we have iAnn, albeit that this is a passive mode of communication – more active approaches could or should include a newsletter and/or bespoke mailing lists for different purposes; to announce jobs, there should also be some additional functionality on the website – perhaps an iAnn for jobs?

GOBLET members who’d signed up to the Outreach & PR TF include Celia van Gelder, Vicky Schneider and Karin van Haren, championed by Aidan Budd. To get involved and help support this TF, email pr@mygoblet.org.

**Fund-raising TF (Patricia Palagi, SIB)**

This TF is responsible for identifying funding opportunities pertinent to GOBLET’s mission, for actively coordinating fund-raising activities, and lobbying funding agencies, research and infrastructure bodies, ultimately with a view to stimulating common projects and gaining independence from exclusive reliance on membership fees.

As already mentioned, the main achievement since the kick-off meeting was the funding, in full, of Michelle Brazas’ application to the CIHR for funds to support a GOBLET workshop in Toronto. The task ahead is now to find the most suitable dates and to plan a useful meeting agenda. Interestingly, one of the reviewers of the proposal commented that, “It would be nice to see an opinion paper, or ‘state of the field’ manuscript be generated from this meeting.” It was generally agreed that this would be a very valuable output that GOBLET should strive to achieve after the AGM, which could perhaps be built on during the Toronto workshop.

Meanwhile, Patricia reported that the immediate priorities for this TF were i) definition of clear actions, and identification of their champions, ii) creation of a sponsors’ package, and iii) identification of common fundable projects to galvanise GOBLETEers’ work.

GOBLET members who’d signed up to the Fund-raising TF include Celia van Gelder, Pedro Fernandes, Erik Bongcam-Rudloff, Judit Kumithini, Vicky Schneider, Nicky Mulder, Eija Korpelainen and Mick Watson, championed by Patricia Palagi. To get involved and help support this TF, email fttf@mygoblet.org.

**Train the Trainers TF (Cath Brooksbank, EMBL-EBI)**

Cath gave a brief update on Actions from the Berlin meeting. To collate what’s been done already and identify gaps, a survey had been conducted, which had received 17 responses; to kick-start a process for sharing best practice on developing new trainers, a skills matrix had been circulated for comment during
the July meeting; a resource kit was being developed to support existing trainers; and GOBLETteers had been encouraged to join the Bioinformatics Training & Education for life scientists LinkedIn group: http://linkd.in/1buSB1w (which many had done).

Looking at the survey results in more detail, most respondents (14) indicated that they were involved in training new trainers, most (10) through bespoke training sessions. Methods that worked well were considered to be mentorship/apprenticeship, opportunities to practice in a safe environment, and a conceptual framework to work to, with in-depth and up-to-date subject area knowledge as a given. The principal difficulty was the recognition that, in many cases, we have "the self-taught teaching the untaught." Trainers were still lacking in many areas, including NGS data analysis, data interpretation, biostatistics and programming, to name but a few.

The skills matrix is a tool for self-evaluation (e.g., which areas do you need to develop in?), and a teaching resource for incorporation into ‘train the trainer’ sessions. In terms of the resource kit to support training, 6 methods had been contributed by members of the GOBLET community (all were willing to share them provided they were acknowledged as author), and a pilot site was under construction. To help augment this, Cath encouraged everyone to share their favourite learning method using this survey: http://svy.mk/1d2AeBH. As for next steps towards a GOBLET trainer support programme, it was suggested to draft examples of successful methods and how to implement them, to run pilots at centres that currently have no train-the-trainer mechanism, and to set up a webinar on using the training matrix.

GOBLET members who’d signed up to the Train the Trainers TF include Nicky Mulder, Patricia Palagi, Pedro Fernandes, Vicky Schneider, Aidan Budd, Angela Davies, Eija Korpelainen and Annette McGrath, championed by Cath Brooksbank (other contributors to this group include Urmı Trivedi (NBAF), Rick Dunn (U. Birmingham), Mark Viant (U. Birmingham), Tracey Timms-Wilson (CEH), Johan Nylander (BILS), Gabriella Rustici, Andrew Devereaux (NGRL) – perhaps they might be encouraged to join GOBLET in future?). Meanwhile, to get involved and help further support such activities within GOBLET, email ttt@mygoblet.org.

Technical TF (Manuel Corpora, TGAC)
This TF is responsible for supporting and maintaining GOBLET’s website and training portal, its various mailing lists and other online facilities.

Three very significant achievements since the Berlin meeting were highlighted: i) public release of the training portal; ii) implementation of a PayPal module for electronic payment of membership fees; and iii) successful deployment of the online nomination and election system, via which GOBLET’s first official election process had been conducted during September and October (Figure 3).
Figure 3. Screen-grabs showing materials listed in the Training Portal (top panel), a page from the 2013 elections (middle panel), and a page from the electronic fee-payment system (bottom panel).

Manuel reported that the TF had secured @mygobletorg as a Twitter account name, and encouraged all to begin ‘tweeting’. However, this differed from the proposal made in the Communications Plan championed by Aidan Budd, where the suggested name was @ourgoblet, with hashtag #ourgoblet. Manuel explained that @mygobletorg had been chosen to be consistent with the mygoblet.org URL, which had been in use for a year, and had already been published in various places. This solution seemed cleanest, as it avoided both confusion arising from use of a different tag, and the need to change GOBLET’s URL to ourgoblet.org.

Manuel also reported that the TF had described the new Training Portal in a draft Application Note for Bioinformatics. Before submitting the Note, he asked all to upload materials and courses to the portal, and to help with the draft. A suggestion was made that the content of this Note could be used to add meat to the main ‘GOBLET paper’. To see whether this might be feasible, we’d need to have an outline of the main paper – Cath Brooksbank agreed to do this.

The current status of the SASI standard was also mentioned, as a prelude to a later report from Francis Rowland, from EBI’s Web development team. Manuel concluded that the TF’s priorities were now to secure funds to support further Web development, and to liaise with members of ELIXIR-UK regarding how to harmonise their Training e-Support Service (TeSS) with the Training Portal.

GOBLET members who’d signed up to the Technical TF include Rafael Jimenez, Michelle Brazas, Patricia Palagi, Celia van Gelder, Aidan Budd, Erik Bongcam-
Rudloff, Mick Watson, Vicky Schneider, Allegra Via and Terri Attwood, with collaborators Mila Rodriguez and Francis Rowland, championed by Manuel Corpas. To get involved and help support this TF, email tech@mygoblet.org.

**Action:** Manuel to discuss the content of the ‘GOBLET paper’ with Cath and determine whether the portal should be published separately.

**Action:** Cath to circulate paper outline by Christmas, 1st draft by January 2014.

**Action:** Manuel to liaise with Fund-raising TF re funds for portal development.

**Action:** Manuel to liaise with ELIXIR-UK’s TeSS development team.

**Election Results**

The nomination/election process had proceeded as discussed and agreed during the Berlin meeting, following implementation of new modules in the website. The process allowed organisational members to nominate themselves, but they had to be seconded by another member; organisational members could also be nominated, but those nominees had to agree to stand/approve their nomination; individual members could nominate, but those nominees had to agree to stand. The terms for elected posts would be 3-years. The nomination process was open from 12-30 September.

As shown in the Table below, there was only one candidate each for the Technical and Fund-raising Committees, and both agreed to go forward into the election; there were two candidates each for the Standardisation and Outreach & PR Committees, and all agreed to go forward; there were six nominations for the Learning, Education & Training Committee, four of whom agreed to go forward; and finally, all five nominations for the Executive Board agreed to go forward.

<table>
<thead>
<tr>
<th>Proposer</th>
<th>Nominee</th>
<th>Approved/seconded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terri Attwood</td>
<td>Manuel Corpas</td>
<td>Manuel Corpas</td>
</tr>
<tr>
<td>Vicky Schneider</td>
<td>Patricia Palagi</td>
<td>Patricia Palagi</td>
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<tr>
<td>Terri Attwood</td>
<td>Judit Kumithini</td>
<td>Judit Kumithini</td>
</tr>
<tr>
<td>Vicky Schneider</td>
<td>Pascale Gaudet</td>
<td>Pascale Gaudet</td>
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<tr>
<td>Terri Attwood</td>
<td>Bruno Gaeta</td>
<td>Bruno Gaeta</td>
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<tr>
<td>Terri Attwood</td>
<td>Erik Bongcam-Rudloff</td>
<td>Erik Bongcam-Rudloff</td>
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<tr>
<td>Vicky Schneider</td>
<td>Eija Korpelainen</td>
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<tr>
<td>Pedro Fernandes</td>
<td>Nicky Mulder</td>
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<td>Pedro Fernandes</td>
<td>Michelle Brazas</td>
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<td>Vicky Schneider</td>
<td>Celia van Gelder</td>
<td>Celia van Gelder</td>
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<td>Patricia Palagi</td>
<td>Pedro Fernandes</td>
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<td>Terri Attwood</td>
<td>Bruno Gaeta</td>
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<td>Aidan Budd</td>
<td>Terri Attwood</td>
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<td>Patricia Palagi</td>
<td>Vicky Schneider</td>
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<tr>
<td>Terri Attwood</td>
<td>Michelle Brazas</td>
<td>Michelle Brazas</td>
</tr>
<tr>
<td>Terri Attwood</td>
<td>Barbara van Kampen</td>
<td>Barbara van Kampen</td>
</tr>
<tr>
<td>Terri Attwood</td>
<td>Fran Lewitter</td>
<td>Fran Lewitter</td>
</tr>
</tbody>
</table>
The voting period open between 2-18 October. Each paid-up member was able to cast 1 (secret) vote for each nominee. Four members needed to be elected to the Executive Board, and one to each Committee Chair, but members couldn’t be elected simultaneously to the Executive Board and to a Committee Chair. The rules required two-thirds (2/3) of the eligible constituency to cast a vote, and that nominees achieve 60% of votes cast to be electable: where these conditions weren’t met, votes would have to be re-cast.

At the end of this process, 20 of 25 members who were eligible to vote did so (i.e., 80%), so the election was valid. However, the results weren’t clear-cut, as candidates for three Committees didn’t achieve 60% of cast votes (i.e., a minimum 12 votes). The votes were as follows: with 19 yes and 1 abstention, Manuel Corpas was elected as the new Technical Committee Chair; with 19 yes and 1 abstention, Patricia Palagi was elected as the new Fund-raising Committee Chair – congratulations to both!

For the Standardisation Committee, Pascale Gaudet received 11 yes and Judit Kumithini 9; for the Outreach & PR Committee Erik Boncam-Rudloff received 10 yes, Bruno Gaeta 9 yes, and there was 1 abstention; for the Learning, Education & Training Committee, Nicky Mulder received 7 yes, Celia van Gelder 6, Pedro Fernandes 4 and Bruno Gaeta 3. No candidate received the threshold 12 votes, so all were returned for a second vote.

The second voting period opened on 24 October; rules applied as before. Each paid-up member was requested to re-cast their votes just for the Standardisation Committee, Outreach & PR Committee, and Learning, Education & Training Committee Chairs. Voting closed at midnight on 31 October. The votes were as follows: for the Standardisation Committee, Pascale Gaudet received 16 yes, Judit Kumithini 3 yes, and there was 1 abstention; for the Outreach & PR Committee, Erik Boncam-Rudloff received 12 yes and Bruno Gaeta 8. Hence, Pascale Gaudet was elected to Chair the Standardisation Committee and Erik Boncam-Rudloff was elected to Chair the Outreach & PR Committee – congratulations to both!

For the Learning, Education & Training Committee, Nicky Mulder received 9 yes, Celia van Gelder received 7, Pedro Fernandes received 3, and there was 1 abstention. Once again, no candidate received the threshold 12 votes; nevertheless, the trend was the same as before, with Nicky and Celia winning the majority of votes. As this is GOBLET’s largest Committee, we considered the pragmatic solution of Nicky and Celia sharing the duties – both agreed. We therefore congratulate Nicky as the new Chair and Celia as the new co-Chair of the Learning, Education & Training Committee.

Votes for the Executive Board were as follows: Barbara van Kampen received 8 yes, Fran Lewitter 15, Michelle Brazas 17, Vicky Schneider 18, Terri Attwood 20, and there were 2 abstentions. Fran, Michelle, Vicky and Terri were hence elected to the Executive Board – congratulations to all.

In terms of Executive Board Roles, Fran Lewitter has agreed to undertake the role of Treasurer, Michelle Brazas the role of Secretary, Vicky Schneider the role of Vice Chair and Terri Attwood the Chair (see Figure 4, and TGAC press release).
Figure 4: Participants in the first official GOBLET AGM, TGAC, Norwich, UK (top panel); newly elected Committee and Executive Board members (bottom panel: top row, Vicky Schneider (TGAC), Manuel Corpas (TGAC); bottom row, Terri Attwood (EMBnet), Celia van Gelder (NBIC), Patricia Palagi (SIB)).

Terri thanked everyone not just for engaging with the election process but also for the confidence their votes placed in the Executive Board, a confidence that the newly elected members will do their utmost to justify in the coming years. She also expressed very sincere thanks to outgoing members, Celia van Gelder (Acting Treasurer), Allegra Via (Acting Secretary) and Barbara van Kampen (Member), for their hard work during this past, most crucial year of GOBLET’s development – GOBLET would not be where it is now without them!

The newly elected Executive Board and Committee Chairs, who will henceforth form the backbone of GOBLET’s operational structure (i.e., its Operational Board, as summarised in the Table below), now have work to do – let’s get cracking!

<table>
<thead>
<tr>
<th>GOBLET OPERATIONAL BOARD</th>
<th>Outreach &amp; PR Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Executive Board</strong></td>
<td><strong>Chair</strong>: Terri Attwood</td>
</tr>
<tr>
<td><strong>Vice Chair</strong>: Vicky Schneider</td>
<td><strong>Chair</strong>: Erik Bongcam-Rudloff</td>
</tr>
<tr>
<td><strong>Secretary</strong>: Michelle Brazas</td>
<td><strong>Chair</strong>: Pascale Gaudet</td>
</tr>
<tr>
<td><strong>Treasurer</strong>: Fran Lewitter</td>
<td><strong>Fund-raising Committee</strong></td>
</tr>
<tr>
<td><strong>Learning, Education &amp; Training</strong></td>
<td><strong>Chair</strong>: Patricia Palagi</td>
</tr>
<tr>
<td><strong>Chair</strong>: Nicky Mulder</td>
<td><strong>Technical Committee</strong></td>
</tr>
<tr>
<td><strong>Co-Chair</strong>: Celia van Gelder</td>
<td><strong>Chair</strong>: Manuel Corpas</td>
</tr>
</tbody>
</table>
Defining GOBLET’s priorities (Group Activity 1)

The aim of the first break-out group session was to seek consensus around what GOBLET needs to focus on, what it needs to achieve with greatest urgency, which of any identified activities need to be funded, and who needs to do what in order to achieve them.

To do this, each participant was invited to write, on flip-charts stuck to the walls, their own top-four GOBLET priorities. Afterwards, following a period of reflection, where everyone was given time to read all of the collected ideas, each was invited, one by one, to tick the four ideas that resonated with them most strongly. Where possible, the ideas were then broadly grouped and the ‘votes’ for each were counted. The top scores were as follows:

1) Write and publish the 'What is GOBLET and what has it done?' paper (12)
2) Communications & PR (11)
3) Money (6)
4) Train trainers (6)

Inevitably, a common theme throughout most of these categories was continued website/portal development. The following sections give an idea of the spread of ideas that were contributed within each of these priority areas and some of the discussions that followed; given the central importance of the portal, this is also covered as an additional fifth category.

Write and publish the ‘What is GOBLET and what has it done?’ paper

Writing the ‘GOBLET’ paper was seen as the top priority, and there had already been a lot of discussion on this during the meeting. It had been agreed that Cath would produce a plan for the paper so that we could determine what its content should be – in particular, to what extent it would overlap with the ‘portal paper’ or whether these should go ahead as separate articles. The Actions were hence on Cath and Manuel to take the discussions/plans forward, as recorded earlier. However, given the hiatus to date in producing even a first draft, it was suggested that if the current contributors are too busy, then an alternative delivery plan should be put forward.

Prior to publication, some agreement would need to be reached regarding authorship: e.g., it would need to be decided whether the paper would come from the GOBLET consortium (i.e., with no individual authors, to avoid competition for first and last author), or whether to include individual names, but in strict alphabetical order. In addition, it would be important to ensure that any supporting information for the paper is already on the GOBLET website – this would include the mission statement, the Communications Plan, and so on. All documentation produced as a result of these activities, and especially relevant wording from the paper, could be used to support funding applications.

Communications & PR

‘Getting the word out’ and broadening GOBLET’s horizons through effective communications and PR was seen as the major priority alongside the GOBLET paper. High on the list of tasks was the need to endorse the Communication Plan prepared before the AGM by the Communications TF. One of the key issues...
addressed in the Plan had been the need to choose and/or harmonise GOBLET’s Twitter/URL/tags/handles, and a number of options had been presented. In the meantime, for reasons of efficiency and to avoid confusion, the Technical TF had already taken the initiative and secured a Twitter account name consistent with GOBLET’s current URL – this probably highlights the need for more effective communication between the Communications and Technical TFs in future!

Specific discussions around ‘getting the message out’ included the need to:

• Reach out to biologists who need training and who can lobby their institutes to become members of GOBLET
• Attract individual members and small groups
• Engage with students (ISCB SC, mentorship programmes, etc.)
• Promote GOBLET at meetings/events/conferences, especially outside Europe
  o  e.g., Asia-Pacific region is under-served
• Promote the need for bioinformatics training to funding bodies/grant holders
• Lobby universities to provide UG bioinformatics training for life scientists
• Organise a bioinformatics training conference
  o  to facilitate networking/knowledge exchange, and to attract sponsors
• Encourage members to publicise their membership of GOBLET via their own comms. strategies
  o  e.g., ‘proud to be a member of GOBLET’

In order to help with these outreach activities and make our ambition/vision clear, it was generally agreed that GOBLET should:

• Write a clear plan/vision for GOBLET, with objectives, deliverables, timelines
• Create a range of slick PR materials
  o  Brochures, a newsletter, elevator pitch slides, a ‘sketch-note’, etc.
• Create a members-only forum
  o  Provide and list other member-only benefits
• Create a subscription mailing list to tell the world about courses, news, etc.
  o  Agree rules for using all@mygobl list (what content for which list?)
• Draft a model protocol to support the sharing of ideas with other organisations (e.g., ELIXIR)
• Create a ‘product’ for outsiders to buy into
  o  e.g., a course

The idea to create a ‘GOBLET product’ is a very powerful one, something that should probably remain high on the agenda. As noted above, one idea was to create a GOBLET course; but before creating courses, it makes sense to gain a broader understanding of current training needs. To this end, getting GOBLET’s organisational members to survey their members would be a good starting point. This brings us back to the idea of getting those organisations that didn’t do so before to put out the SEB survey again, as mentioned earlier in the meeting and already Actioned, and to follow up with a ‘training needs’ paper describing the ‘state of the field’.

**Action:** Aidan to circulate, and all members to read and comment on the Communication Plan.

**Action:** Aidan to work with Francis Rowland to devise a GOBLET sketch-note.
Money
Key to raising money to support GOBLET is the need to raise GOBLET's profile via the various communication, outreach and PR activities detailed above. Nevertheless, in one form or another, acquiring more funds has to be a priority if GOBLET is to achieve its mission successfully. The principal routes for achieving this are obviously via membership and grants; hence, it was generally agreed that GOBLET should endeavour to:

- Engage more (especially international) members
- Secure grants
  - scan forthcoming Horizon 2020 calls for training opportunities (noting intercontinental connectivity possibilities in some of them)
  - scan calls worldwide supporting network/capacity-building activities
- Identify a major collaborative project to galvanise GOBLETeers
- Engage with industry, and
- Include a ‘funding calls’ page on the website.

One interesting idea was that ELIXIR could perhaps be asked to fund GOBLET membership for those of its Nodes with a training component. It’s hard to see ELIXIR agreeing to this, but might be worth putting the idea to its Director.

Regardless, once GOBLET has raised sufficient funds, getting admin support will be a priority, as this will help to sustain many of the activities identified above.

Action: Exec to seek admin post job description and duties from Barbara.

Training trainers
Several recurrent themes were discussed under this priority area, including:

- Standardisation of courses
  - Quality of training, same curriculum, sharing best training resources
- Accreditation of courses
- Providing a shared mechanism for recognition/accreditation
  - Of training and trainers
- Devising mechanisms for sharing best practice
  - Shared monitoring/evaluation system, and
- Adapting to trainees’ different expertise levels
  - Beginners/Beginners+/Experimental/Super-experimental

The need to acknowledge the full spectrum of training needs, from life scientists through to infrastructure technologists was also discussed, as all need training and all will have different training needs. This speaks to the need for GOBLET to clearly define its training focus or foci, and to define its USP. One idea expressed here was to build a portfolio or resource kit for educating the self-taught, to help GOBLET members train in their communities. This could provide:

- A consensus document for training trainers
  - Defining minimum requirements for bioinformatics trainers
  - Creating descriptions of learning methods
- Webinars, workshops, road-shows, posts, blogs, newsletters
  - Running pilots where there are no Train the Trainer programmes
- A meeting in which GOBLET members can share their experiences
- GOBLET-sponsored/GOBLET-accredited trainers
Website/portal development
Underpinning virtually all of the priority areas detailed above is the need to continue GOBLET’s website development, and especially to ensure that what we are in the process of establishing is a non-redundant and useful training portal (i.e., one that addresses real needs of trainers and of trainees, and doesn’t reinvent countless other wheels). The main themes thus concerned the need to:

- Encourage members to populate the training portal
  - Expand registry of trainers, add more courses, materials, etc.
- Establish a bioinformatics tools platform
  - Upload shared data-sets for common tasks
- Collaborate/cooperate with other organisations
  - e.g., ensure sensible integration of GOBLET’s portal and ELIXIR’s TeSS
- Engage technical people from member organisations to help develop new training resources
  - Establish e-learning TF
- Provide shared training and videos
  - Organise as ‘tutlets’ or ‘courselets’ that can be rated
- Provide that ‘bit’ of information that consumes the time of bioinformaticians but which life scientists could/should be able to do for themselves
  - e.g., Linux

Action: Exec and Committee Chairs to review the outcomes of Activity 1 discussions, and coordinate feasible delivery plans in the defined priority areas.

Reviewing the global training landscape (Group Activity 2)
The aim of the second break-out session was to gain an understanding of i) what other national/international training groups and/or initiatives exist, and what professional and funding bodies exist, ii) which GOBLET should engage with, and iii) which are the priorities (to help achieve the outcomes of Group Activity 1).

The organisations/initiatives/groups identified in the ensuing discussions are shown in the Table below. To get a handle on, and to prioritise, which GOBLET should engage with, the discussions considered what GOBLET might gain from forging links with particular organisations/initiatives/groups, and in return, what they might gain from connecting with GOBLET.

In terms of what GOBLET might gain, suggestions included:

- Potential new members
- A market-place for training
- Potential funding/sponsorship routes (e.g., workshops, meetings, events)
- Opportunities to lobby
- PR
- Buy-in from established professions
- Input into curriculum development
- Validation/recognition

In terms of what organisations/initiatives/groups might gain, ideas included:

- To realise their goals (e.g., to target funds where funds are needed)
- New collaborations
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- To share resources
- Access to the registry
- Access to bioinformatics training
- Access to the bioinformatics trainer community
- Guidance on best practice
- Quality stamp

### Groups and/or initiatives with which GOBLET could engage

<table>
<thead>
<tr>
<th>Bioinformatics Groups/Infrastructures</th>
<th>Professional Bodies &amp; Learned Societies</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELIXIR</td>
<td>ASHG/BioQuest Consortium</td>
</tr>
<tr>
<td>ISBE</td>
<td>Biochemical Society</td>
</tr>
<tr>
<td>ESFRI</td>
<td>Society for Systems Biology</td>
</tr>
<tr>
<td>H3BioNet</td>
<td>Metabolomics Society</td>
</tr>
<tr>
<td></td>
<td>IS-MPMinet (Int. Soc. for Mol. Plant-Microbe Interactions)</td>
</tr>
<tr>
<td></td>
<td>ISCB Regional affiliates - e.g., ISBI, Japan. Soc. for Bioinformatics</td>
</tr>
<tr>
<td></td>
<td>Vitae</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Training Groups</th>
<th>Funding Bodies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Software Carpentry</td>
<td>Wellcome Trust</td>
</tr>
<tr>
<td>Wellcome Trust Advanced Courses</td>
<td>NIH</td>
</tr>
<tr>
<td>EUA (European University Association)</td>
<td>FEBS</td>
</tr>
<tr>
<td>Open University</td>
<td>EMBO</td>
</tr>
<tr>
<td>ROSALIND</td>
<td>Gruntvig</td>
</tr>
<tr>
<td>Coursera</td>
<td>Gatsby</td>
</tr>
<tr>
<td>EMTRAIN/OnCourse</td>
<td>National Research Councils</td>
</tr>
<tr>
<td></td>
<td>COST</td>
</tr>
<tr>
<td></td>
<td>IMI (Innovative Medicines Initiative)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Industry</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Novartis Academy</td>
<td>Gates Foundation</td>
</tr>
<tr>
<td>Genomics England (100k genomes project)</td>
<td>Nato</td>
</tr>
<tr>
<td>Pistoia</td>
<td>H3AFRICA</td>
</tr>
</tbody>
</table>

Of course, links already exist with some of the organisations/initiatives/groups listed above (e.g., ELIXIR, Software Carpentry, EMTRAIN/OnCourse); others need to be forged. To facilitate this, appropriate, high-quality PR materials need to be put in place, with a clear focus on GOBLET’s mission and member benefits.

**Action:** Exec and Committee Chairs to review the outcomes of Activity 2 discussions, and consider which of the identified organisations/initiatives/groups might best help GOBLET to deliver in the priority areas defined in Activity 1 (especially those relating to funding, training and PR).

### Reaching out to the rest of the world (Group Activity 3)

The aim of the final break-out group session was to try to delineate a picture of how GOBLET might reach out to organisations identified in Group Activity 2, what we need to have in place (e.g., a GOBLET PR package) in order to do so successfully, and who will help to do this.

**How to reach out**

Ideas for how GOBLET might reach out to other organisations/initiatives/groups included most, if not all, of the avenues that had already been discussed at some length during the meeting:
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• Via the website
• Social media (mygobletorg), blogs, YouTube
• Mailing lists to push more information outwards
  o With appropriate rules of use
• Newsletter, brochures, posters, sketch-note
• Publications
• Meetings, workshops, conferences

What needs to be in place
Suggestions for what GOBLET needs to have in place to facilitate successful outreach had also mostly been discussed already. Essentially, any or all of the methods listed above need to be used to increase GOBLET's visibility. Some ‘quick wins’ could include the use of icons on members’ websites announcing their GOBLET affiliation, and creation of elevator pitches (1 slide each to appeal to specialists and generalists). Another suggestion was to launch a bi-annual membership campaign.

Ideally, to build on existing links and to facilitate the creation of links with new organisations/initiatives/groups, it would be essential to create a variety of high-quality PR materials (brochures, posters, a newsletter, etc.), with a clear focus on GOBLET’s mission and member benefits. The latter would probably need additions to the functionality of the website, including Committee pages (e.g., to host PR materials), an Exec page, a members-only forum, and so on.

Some of the key ideas emerging from these discussions are expressed in a more structured way in the Table below.

<table>
<thead>
<tr>
<th>How?</th>
<th>What do we have?</th>
<th>What do we need to do?</th>
<th>By whom?</th>
<th>Contacts/volunteers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Propose a keynote on E&amp;T in bioinformatics at ISMB</td>
<td>Strong links with ISCB</td>
<td>Convince the programme committee – pitch to them (a success story)</td>
<td>TtT-TF</td>
<td>Fran Lewitter</td>
</tr>
<tr>
<td>Personal contacts</td>
<td>Nice website &amp; poster</td>
<td>Organise website info more clearly so that members benefits &amp; mission statement are clear; clear guidelines on rating materials</td>
<td>TtT-TF, Technical Committee</td>
<td>Rebecca Twells, Mike Hardman, Titus Brown, Greg Wilson</td>
</tr>
<tr>
<td>EB share strategic vision with personal contacts in funding bodies; WT funders’ newsletter</td>
<td>GOBLET structure &amp; governance docs, &amp;/or exec summary of these</td>
<td>Clear mission statement, publications, a clear plan with milestones &amp; deliverables, GOBLET’s USP!</td>
<td>Fund-raising Committee</td>
<td>Anne-Marie (MRC), Michael Dunn (WT), Gatsby (Dan to contact)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Comms &amp; PR Committee</td>
<td>Sarah Blackford, Ang Davies (BSGM), Dan Maclean (MPMI, GARNet)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Comms &amp; PR Committee</td>
<td>Mark Forster, Mark Bale</td>
</tr>
</tbody>
</table>
The Global Organisation for Bioinformatics Learning, Education & Training

Meanwhile, all agreed on the need to press on with the list of planned publications, as follows:

1. The main GOBLET paper
   - outline by Christmas, 1st draft by January 2014; submit to *PLoS CB, PeerJ*?
2. Training Portal Paper
   - although may be better to combine with main GOBLET paper?
3. SASI paper
4. User needs survey paper
   - following re-run of SEB survey
5. Possibly also a *Train the Trainer paper*

**Who will help**

The obvious lead for many of these activities would be the Outreach & PR Committee, in close cooperation with the Fund-raising and Technical Committees, the Train the Trainer TF and the Exec. That said, all members (whether organisational or individual) could play important roles as ambassadors for GOBLET.

**Action:** Exec and Committee Chairs to review the outcomes of Activity 3 discussions, and coordinate delivery both of a PR package to facilitate outreach to specific target groups (funding bodies, industry, learned societies, etc.), and of the set of outlined publications.

Unfortunately, tight travel schedules meant that many participants had to leave the meeting at this point, so comprehensive and inclusive discussion of the remaining agenda items wasn't possible. However, for completeness, some brief notes on the rest of the day’s discussions are included below.

**Next GOBLET AGM (Terri Attwood)**

An offer to host the 2014 AGM in Cape Town had been put forward by Nicky Mulder; during the meeting, Christian Schönbach also suggested holding the AGM in Sydney on 30 July, the day before *InCoB2014* or during the conference. Accommodation costs would be 160 AUD/night (Novotel Brighton Beach, next to airport). If held during the conference, the room (with projection and Internet) might be free; if held the day before, the venue would be at Macquarie University, which is quite a way from the airport. At the time, these appeared to be the only options on the table, but surprise news of the success of the CIHR application after the meeting has made it likely that the next AGM will be held in Toronto.

**AOB (Terri Attwood)**

*Centre for Proteomic & Genomic Research - KTP*

On behalf of Judit Kumithini Terri briefly introduced CPGR’s *Knowledge Transfer Programme* (KTP). The KTP is a match-making platform that endeavours to ‘marry’ seekers of expertise with experts willing to transfer their knowledge through specific projects, in an attempt to address the lack of capacity in bioinformatics and ‘omics in Africa – for a brief overview of the programme, see Figure 5. Terri directed those wishing to find out more about the program to the *KTP brochure*, and encouraged anyone wishing to take things further to contact Judit directly (judit.kumuthini@cpgr.org.za).
**Sharing structured event data (Francis Rowland)**

Francis Rowland described ongoing work that’s trying to develop an ontology of life science topics (not just events). The idea was to build something simple that could be tested and shared with others. During the meeting, a printed version of the current ontology had been mounted on the wall, and members had been encouraged to comment on and annotate the document. The hope was to reach some basic level of agreement and hence, with a working, accepted proof-of-concept and an agreed ontology of topics, to build on this and move it forward via the Scientific Announcement Standards Initiative (SASI) – see Figure 6 (more details in Francis’ presentation). Contact points are Francis Rowland (frowland@ebi.ac.uk) and Rafael Jimenez (rafael@ebi.ac.uk)
Review of outcomes (Terri Attwood)
This was a very positive and useful meeting, having both welcomed its first official elected Executives and helped to scope out GOBLET’s immediate priorities (around communication and PR, fund-raising, training trainers, and development of the portal), most of which rather conveniently map directly onto its new Committees!

Terri closed the meeting by thanking all for their valuable contributions throughout the day, with particular thanks to TGAC for hosting the meeting, and to Vicky Schneider for local organisation. All Actions arising from the meeting are summarised below:

Action: Cath to contact co-authors and move this forward.

Action: Exec to work with Sarah Blackford to create agenda for SEB workshop.

Action: Exec to work with GOBLET membership to find best date for the CIHR-funded workshop, and to organise the meeting content accordingly (the dates have since been set – the 2014 AGM will be held 13-15 November, Toronto).

Action: Exec to work with named GOBLET members to re-run the SEB survey.

Action: Manuel to discuss the content of the ‘GOBLET paper’ with Cath and determine whether the portal should be published separately.

Action: Cath to circulate paper outline by Christmas, 1st draft by January 2014.

Action: Manuel to liaise with Fund-raising TF re funds to support further website/portal development.

Action: Manuel to liaise with ELIXIR-UK’s TeSS development team.

Action: Aidan to circulate, and all members to read and comment on the Communication Plan.

Action: Aidan to work with Francis Rowland to devise a GOBLET sketch-note.

Action: Exec to seek admin post job description and duties from Barbara.

Action: Exec and Committee Chairs to review the outcomes of Activity 1 discussions, and coordinate feasible delivery plans in the defined priority areas.

Action: Exec and Committee Chairs to review the outcomes of Activity 2 discussions, and consider which of the identified organisations/initiatives/groups might best help GOBLET to deliver in the priority areas defined in Activity 1 (especially those relating to funding, training and PR).

Action: Exec and Committee Chairs to review the outcomes of Activity 3 discussions, and coordinate delivery both of a PR package to facilitate outreach to specific target groups (funding bodies, industry, learned societies, etc.), and of the set of outlined publications.

Action: Exec to draft meeting report and circulate for comments.