

## Agenda: Wednesday November 22, 2017

Breakfast at **Hotel Solar Palmeiras, Caxias**  
Alameda Quinta da Terrugem 1, 2770 Paço de Arcos

### **GOBLET AGM**

Instituto Gulbenkian de Ciência, Rua da Quinta Grande, 6, OEIRAS, 2780-156, Portugal

	Welcome & Logistics	Pedro Fernandes
9:15-10:30am	<b>GOBLET AGM Matters</b> <ul style="list-style-type: none"> <li>• GOBLET constituency (roll call of members) <ul style="list-style-type: none"> <li>○ Members present, represented by proxy, absent</li> <li>○ Members &amp; observers present without voting rights</li> </ul> </li> <li>• Approval of minutes of 2016 AGM</li> <li>• Matters arising &amp; amendments to agenda</li> <li>• Financial Report</li> <li>• Discussion</li> </ul>	Terri Attwood  Celia van Gelder
10:30-11:00am	<i>Coffee Break</i>	
11:00-12:30pm	<b>GOBLET Committee Reports</b> <ul style="list-style-type: none"> <li>• Executive Report</li> <li>• Summary of Committee Reports (received in advance) <ul style="list-style-type: none"> <li>○ Technical, Fundraising, LET, Standards, PR</li> </ul> </li> <li>• Discussion of Reports</li> <li>• Revisit GOBLET Mission &amp; Vision</li> <li>• Setting goals for 2018</li> </ul>	Terri Attwood Chairs  All
12:30-1:30pm	<i>Catered Lunch</i>	
1:30-3:00pm	<b>Election of Committee Chairs</b> <b>GOBLET AGM 2018</b> <ul style="list-style-type: none"> <li>• Venue, Possible Dates, Budget Proposals</li> <li>• Vote by GOBLET Members</li> </ul> <b>AOB</b>	Terri Attwood Proposers
4:00pm	<i>Adjourn</i>	
4:00-6:30pm	Free Time in Oeiras!	
6:30pm	<i>Dinner</i>	

### Agenda: Thursday November 23, 2017

	<b>GOBLET Working Meeting</b> <i>Breakfast at Hotel</i>	<i>Hotel Location</i>
	<b>Session #1: Defining Standards for Training Materials</b>	
9:00-10:30am	<ul style="list-style-type: none"> <li>• GOBLET minimal training material descriptors</li> <li>• Overview of Bioschemas &amp; its importance</li> <li>• Hands-on: Specification activity for training events</li> </ul>	Sonika Niall All
10:30-11:00am	<i>Coffee Break</i>	
11:00-12:30pm	<ul style="list-style-type: none"> <li>• Hands-on: Specification activity for training materials</li> <li>• Discussion: How to ensure GOBLET compliance</li> </ul>	All
12:30-1:30pm	<i>Catered Lunch</i>	
	<b>Session #2: Draft Publication on Bioschemas Activity</b>	
1:30-3:00pm	<ul style="list-style-type: none"> <li>• Hands-on session to draft publication on Bioschemas activity</li> </ul>	Niall + All
3:00-3:30pm	<i>Coffee Break</i>	
3:30-5:30pm	<ul style="list-style-type: none"> <li>• Continued hands-on</li> </ul>	All
6:30pm	<i>Dinner</i>	

### Agenda: Friday November 24, 2017

	<b>GOBLET Working Meeting</b> <i>Breakfast at Hotel</i>	<i>Hotel Location</i>
9:00-12:30pm	<b>Session #3: Currency &amp; Advancement in Trainer Skills</b>	
9:00-10:30am	<ul style="list-style-type: none"> <li>• Up-skilling: GitHub hands-on session</li> </ul>	Ann
10:30-11:00am	<i>Coffee Break</i>	
11:00-12:00pm	<ul style="list-style-type: none"> <li>• Up-skilling: Docker hands-on session</li> </ul>	TBC
12:00-12:30pm	<ul style="list-style-type: none"> <li>• Action Plan for upcoming year</li> <li>• Closing &amp; Wrap-up</li> </ul>	Executive Pedro Fernandes
12:30-1:30pm	<i>Catered Lunch &amp; Departure</i>	